



DEPARTMENT OF THE NAVY
NAVY RECRUITING COMMAND
5722 INTEGRITY DR.
MILLINGTON, TN 38054-5057

COMNAVCRUITCOMINST 1131.2E CH-1
N35
20 Sep 2011

COMNAVCRUITCOMINST 1131.2E CHANGE TRANSMITTAL 1

From: Commander, Navy Recruiting Command

Subj: NAVY RECRUITING MANUAL-OFFICER

Encl: (1) Summary of Significant Changes
(2) Chapters 2, 4, 7, 8, and 9

1. Purpose. To implement revisions to COMNAVCRUITCOMINST 1131.2E, effective 9 October 2011.
2. Discussion. This change implements revised Active and Reserve Component enlistment/commissioning/affiliation recruiting policy and procedures. Enclosure (1) provides a summary of significant changes.
3. Action. Replace effected pages with enclosure (2). The chapters listed in enclosure (2) will automatically be merged and posted to the cnrc.navy.mil web site.
4. Questions regarding this change transmittal may be directed to COMNAVCRUITCOM N35, Policy and Programs Division at 901-874-9188.

/s/
W. C. MARVEL
Chief of Staff

Distribution:
Electronic only via
<http://www.cnrc.navy.mil/Publications/directives.htm>

CHAPTER 2

Chapter 2, Section 6 - PROFESSIONAL REQUIREMENTS

1. 020603. PROFESSIONAL INTERVIEWS

a. Removes the requirement that all officer applicants must have a minimum of 1 officer interview. Officer program checklists shall be used to determine individual interview requirements.

Chapter 2, Section 8 - MEDICAL DOCUMENTATION/PHYSICAL EXAMINATIONS

1. 020803. APPLICANTS PRE-SHIPPING PHYSICAL FITNESS ASSESSMENT (PFA) REQUIREMENTS

a. Requires the PFA to consist of the following: 1.5 mile run, curl-ups and push-ups. Alternatives for the run (swimming, stationary bike, or elliptical trainer) are not authorized for Active Duty Officer Candidates.

2. 020805. APPOINTMENT, ENLISTMENT, AND AFFILIATION PHYSICAL EXAMINATION

a. States that the use of contract physicals should be authorized only as a last resort vice common practice, and reserved for high-demand professional applicants only.

Chapter 2, Section 10 - LEGAL/CONDUCT REQUIREMENTS

1. 021005. IDENTIFIED MISCONDUCT OFFENSE(S)

a. This section has been revised to incorporate COMNAVCRUITCOMINST 1131.2E Interim Change Notice 2-11 which is already effective. (Pages 2-10-7 through 2-10-11)

Chapter 2, Section 11 - WAIVER PROCEDURES

1. EXHIBIT 021101. REENLISTMENT CODE (RE-CODE) CHART

a. This chart has been revised to incorporate COMNAVCRUITCOMINST 1131.2E Interim Change Notice 2-11 which is already effective. (Pages 2-11-8 through 2-11-10)

CHAPTER 4

Chapter 4, Section 3 - ACTIVE/DIRECT COMMISSIONING/STUDENT PROGRAMS APPLICATION PREPARATION AND SUBMISSION

1. 040305. KIT SUBMISSION

Summary of significant changes

a. Provides clear guidance as to what constitutes a complete and accurate Officer program application.

Chapter 4, Section 8 - CONTINGENT FIELD SELECT PROGRAM

1. 040801. CONTINGENT FIELD SELECT PROGRAM

a. This article has been removed from Chapter 4 as utilization of this program is no longer authorized. EXHIBIT 040801 has also been removed as part of this change.

Chapter 4, Section 8 - NASIS, JPAS AND SCROLL PROCESSING

1. 040803. KEY ISSUES WITH NASIS PROCESSING OF OFFICER APPLICANTS

a. Office of Personnel Management (OPM) no longer accepts faxed copies of the three required release forms when submitting an applicant's security clearance request via NASIS. Field processors are now required to electronically scan the three pages to their "desktop" and upload the pages via the "Upload Sig Pages" option in NASIS.

Chapter 4, Section 9 - ENLISTMENT/COMMISSIONING OF OFFICER CANDIDATES

1. 040908. DISTRIBUTION OF COMMISSIONING DOCUMENTS

a. Added the mailing address for the Chaplain Candidate Program Manager.

CHAPTER 7

Chapter 7, Section 1 - INTRODUCTION

1. 070106. GPA CALCULATION WORKSHEET

a. States that individual program checklists shall be utilized to determine which programs require the submission of GPA Calculation Worksheets as not all officer programs require this item to be submitted with the application.

Chapter 7, Section 3 - NUCLEAR FORMS

1. 070302. NUCLEAR PROPULSION PROGRAM SECURITY SCREEN (NAVCRUIT 1131/9)

a. The Naval Nuclear Propulsion Program Security Screen Rev. 05-2011 (NAVCRUIT 1131/9) has been deleted and is no longer a valid form.

Summary of significant changes

2. 070305. NUCLEAR PROGRAMS ACADEMIC HISTORY SUMMARY (NAVCRUIT 1131/7)

a. The Nuclear Programs Academic History Summary (NAVCRUIT 1131/7) has been deleted and is no longer a valid form.

CHAPTER 8

Chapter 8, Section 5 - PHYSICAL READINESS

1. 080501. PHYSICAL FITNESS

a. Requires the PFA to consist of the following: 1.5 mile run, curl-ups and push-ups. Alternatives for the run (swimming, stationary bike, or elliptical trainer) are not authorized for Active Duty Officer Candidates.

Chapter 8, Section 5 - PHYSICAL FITNESS

1. 080502. OCS PHYSICAL READINESS

a. Requires the PFA to consist of the following: 1.5 mile run, curl-ups and push-ups. Alternatives for the run (swimming, stationary bike, or elliptical trainer) are not authorized for Active Duty Officer Candidates.

CHAPTER 9

Chapter 9, Section 3 - PHYSICAL FITNESS

1. 090301. PHYSICAL FITNESS

a. Requires the PFA to consist of the following: 1.5 mile run, curl-ups and push-ups. Alternatives for the run (swimming, stationary bike, or elliptical trainer) are not authorized for Active Duty Officer Candidates.

2. 090302. OCS/ODS PHYSICAL READINESS

a. Requires the PFA to consist of the following: 1.5 mile run, curl-ups and push-ups. Alternatives for the run (swimming, stationary bike, or elliptical trainer) are not authorized for Active Duty Officer Candidates.